PRIME BIDDER GOOD FAITH EFFORT WORKSHEET

This worksheet is to be used to assist the	PAGE 1 OF 2		
BIDDER'S NAME	BUSINESS ADDRESS	CONTACT PERSON	
TELEPHONE NUMBER	OWNER	COUNTY	

GENERAL INSTRUCTIONS:

This worksheet is to be used to assist you in meeting the 3 percent DVBE participation goal. If specific information is not provided for Parts I through III, you do not meet the test of the "Good Faith Effort" and cannot so certify. If you are qualifying based on a "Good Faith Effort" you must include this form with your bid/proposal to the Owner.

PART I – CONTACTS

To identify DVBE subcontractors/suppliers for participation in your bid/proposal, contact must be made with each of the following categories. It is recommended that you contact several DVBE organizations.

CATEGORY	TELEPHONE NUMBER	DATE CONTACTED	PERSON CONTACTED
1. Owner		0011110122	
2. Office of Small Business and Disabled Veteran Business Enterprise Services (OSDS). OSDS provides assistance locating DVBEs at https://caleprocure.ca.gov/pages/PublicSearch/supp lier-search.aspx.	(916) 375-4940		
3. DVBE Organizations (<i>List</i>):			

 Write "recorded message" in this column, if applicable. 		
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PART II – ADVERTISEMENTS In addition to the requirements of Education Code section 17406(a)(4), you must make at least two (2) advertisements, one (1) in a paper that focuses on DVBE and one (1) in a trade paper. Advertisements should be published at least 14 days prior to bid/proposal opening; if you cannot advertise 14 days prior, advertise as soon as possible and provide an explanation. (Advertisements must be published in time to allow for a reasonable response). Advertisements must include that your firm is seeking DVBE participation, the project name and location, your firm's name, your firm's contact person, and phone number.

Attach copies of advertisements to this form.

FOCUS/TRADE PAPER NAME	CHEC TRADE	K ONE FOCUS	DATE OF ADVERTISEMENT

PART III – DVBE SOLICITATIONS *List DVBE subcontractors/suppliers that were invited to bid. Use the following instructions to complete the remainder of this section (read the three columns as a sentence from left to right). If you need additional space to list DVBE solicitations, please use a separate page and attach to this form.*

IF THE DVBE	THEN		AND	
Was selected to participate	Check "yes" in the "SELECTED" column, include the applicable dollar amount in Part III of the Prime Bidder Certification			Include a copy of their DVBE letter from OSDS.
Was not selected to participate	Check "no" in the "SELECTED" column			State why in the "REASON NOT SELECTED" column.
Did not respond to your solicitation	Check the "NO RESPONSE" column			
DISABLED VETERANS BUSINESS ENTERPRISES CONTACTED		SELECTED		REASON NOT SELECTED NO RESPONSE
		YES NO		<i>This section must be completed</i>

IMPORTANT NOTE:

Please be aware that certification of the "Good Faith Effort" may only be made if you fully complete Parts I, II, and III on both sides of this form. A copy of this form must be retained by you and may be subject to a future audit.

CERTIFICATION

_ certify that I am the bidder's Chief Executive

Officer and that I have made a diligent effort to ascertain the facts with regard to the representations made herein. In making this certification, I am aware of Section 12650 et seq. of the Government Code providing for the imposition of treble damages for making false claims.

I.